



Position Description

POSITION DETAILS	
Date of PD	8 October 2015
Position Title	Senior Catchment Assets Engineer
Position Grade	13
Directorate Business Unit	City Services City Assets & Environment Civil Infrastructure
Reports to	Supervisor Catchment Management
Physical Requirements Category	Category 1 – Desk role with Ergonomic Requirements

POSITION OVERVIEW

This position is responsible for managing Council's major flood studies, and to assist the Supervisor Catchment Management on various tasks associated with other Council Special Projects as required. The position provides guidance on major mainstream and local flood and drainage engineering matters to internal customers. This may include, but is not limited to, preparing documentation and project briefs, analysing and assessing flood models, liaising with external Consultants undertaking work for Council and assisting with other Floodplain Risk Management work as required.

KEY RESPONSIBILITIES

Impact – Operational

- Provide professional and specialist technical advice and guidance on engineering matters to the organization and external customers (public, developers, consultants etc.) to achieve positive outcomes.
- Provide professional and technical advice and guidance on various planning instruments, guidelines, Flood DCP, Water Management DCP, Strategies/ Studies/ Policies relating to floodplain, estuarine, storm water and water quality matters.
- Administer current and historical information to ensure that consistent and prompt advice is provided in order to protect Council's interest.
- Assist the Supervisor of Catchment Management to manage Council's flood catchments in accordance with the NSW Floodplain Development Manual.
- Manage the investigation, flood modelling and design work and reporting for a diverse range of Council floodplain risk management Special Projects within a multi-disciplinary project team environment.
- Ensure that quality, safety, environment and risk issues are appropriately addressed in the design process.
- Ensure design output and technical advice complies with legal statutes and relevant standards.
- Contribute to the development of work programs, budgets and other management information and monitor performance against them.

Acknowledgement:

I, acknowledge that I have read and understood the above position description and have been given a personal copy.

Signatures:

Employee's Signature..... Date:

Manager's Signature..... Date: